

TO: Park & Recreation Commission Members
FROM: Bill Waller, City Administrator
Jon Steffes, Summer Recreation Director
DATE: October 6, 2020
RE: Meeting Notice
Monday, October 19, 2020
5:30 p.m., La Crescent City Hall
315 Main Street

AGENDA

1. Consideration of meeting minutes – July 6, 2020.
2. Review 2020 summer recreation programming.
3. Update on the Wagon Wheel improvement project. A copy of the monitoring plan for the bicycle/pedestrian bridge is included.
4. Discussion regarding an outdoor ice rink/pickleball courts. A draft of a concept plan is included.
5. Request to install a backboard at the tennis courts.
6. Additional Discussion Items.
7. Adjournment.

NOTICE

Please take notice that pursuant to Minn. Stat. Section 13D.021, members of the Park & Recreation Commission may attend the meeting by telephone or zoom.

Please call me at 895-2595, or e-mail me at bwaller@cityoflacscent-mn.gov, if you will not be able to attend, have questions, or need more information.

Thank you.

TO: Honorable Mayor and City Council Members
Park and Recreation Commission Members
FROM: Bill Waller, City Administrator
DATE: July 9, 2020
RE: Meeting Minutes
July 6, 2020

The La Crescent Park and Recreation Commission met at 5:30 p.m., on Monday, July 6, 2020, in the City Council Chambers at the La Crescent City Hall. Pursuant to Minn. Stat. Section 13D.021 and due to the COVID-19 pandemic, members of the Park & Recreation Commission and City staff were given the option to attend the meeting by telephone. The following members were present in person: Jon Steffes, Paul McLellan, Sarah Wetterlin, Diana Adamski, Eileen Krenz, and Mike Limberg. Commission member Randy Dobbs was not in attendance. Also in attendance in person were Chris Fortsch and Bill Waller.

1. It was the consensus of the Commission to approve the minutes of the June 11, 2020 Park and Recreation Commission meeting as presented.
2. An update was provided to the Commission on the participation rates for the modified 2020 summer recreation season, and daily usage at the aquatic center.
3. In light of the current COVID-19 pandemic, the Commission discussed the programming at the aquatic center, and provided the following recommendations:
 - a. That two sessions of swimming lessons be offered. The first session would begin July 20, and the second session would begin August 3.
 - b. That little mates swimming lessons would not be offered in 2020.
 - c. That the aquatic center would close on August 23rd, 2020.
4. It was the consensus of the Commission that games would not be added to the programming for the 2020 summer recreation season.
5. The Commission was informed that the new playground equipment at Veterans Park was installed, and that the wildflower planting at Frank J. Kistler Memorial Park were completed the week of June 22, 2020.
6. The Commission was informed that a US Tennis Association league has formed, and that reservation of the tennis courts and the sand volleyball courts is now being provided for community residents.
7. It was agreed that the next meeting of the Park and Recreation Commission would be Monday, September 21, 2020, at 5:30 pm., at City Hall.
8. There being nothing further to discuss the meeting was adjourned at approximately 6:35 pm.

La Crescent Bridge/Trail Project Preconstruction and Construction Monitoring Plan

Prepared by Minnesota Department of Transportation, Minnesota Office of the State Archaeologist, and the Minnesota Indian Affairs Council

August 28, 2020 (accepted by OSA and MIAC)

This monitoring plan is intended to assist staff of the MnDOT Cultural Resources Unit (MnDOT), Office of State Archaeologist (OSA), and Minnesota Indian Affairs Council Cultural Resources Staff (MIAC) to ensure compliance with all applicable federal and state laws relating to potential unanticipated discoveries, including human remains, before and during construction. The project is located within the vicinity of reported burial mound group (21HU0013) and may have the potential to contain unrecorded burials or human remains previously disturbed during past construction and development activities.

Two phases of monitoring are proposed; one for pre-construction soil removal activities, and one for actual project construction activities. Each will require monitoring by an archaeologist and tribal monitor.

A. Monitors

- The City (as the project proposer) shall assure there is language in the construction contract notifying the contractor of the roles and responsibilities of the archaeological and tribal monitors, and the procedures for halting and resuming work if unanticipated discoveries are made during construction.
- MnDOT CRU, in coordination with the MIAC, shall work with the Minnesota Tribal Historic Preservation Officers (THPOs) to identify a tribal monitor (if requested by THPOs) for both preconstruction and construction monitoring.
- MnDOT will arrange for an archaeological monitor for the preconstruction and construction monitoring and that person shall be a state-licensed archaeologist who will comply with all the conditions attached to the application for a Minnesota Archaeological Monitoring License under the provisions of Minnesota Statutes §138.31-138.42.
- Monitors will have the authority to stop work in the vicinity of an archaeological or human remains discovery.
- Labor and expense costs for these services will be arranged by MnDOT and the City (project proposer).

B. Preconstruction soil removal in the area not covered in bituminous which is located at the trail projects western terminus (fall of 2020).

- The City will arrange for the equipment and operator to do the pre-construction work. They will also be responsible for any utility locate prior to the work. Use of a flat edged backhoe bucket will be required.
- The operator will slowly remove the sod layer to reveal the underlying soils across the area so monitors can examine the exposed soils for any features, artifacts or human remains.
- The operator will then slowly remove soils at the discretion of the monitors. This stage of monitoring will continue until the soil levels meet alluvium (soil boring suggests 0.7 feet).

- A secure set-aside area will be identified and secured for temporary soil storage should human remains be discovered in disturbed context. The City will arrange for this location and security.

C. Construction activities to be monitored (anticipated spring 2021)

- Construction activities warranting monitoring will be determined in consultation between MIAC and OSA based on the input of the types and nature of construction activities as provided by the City Construction Engineer and the construction contractor.
- The Construction Engineer will inform the Monitors of planned construction activities daily. Weekly check-in meetings will be attended via phone or in-person in order to set the next week's schedule and monitoring needs. All efforts should be made to communicate construction schedules as early as possible to facilitate adequate time for monitors to be present at the construction site. This communication will be clarified in the construction contract.

D. Monitoring methods

- The Construction Engineer will inform the construction contractor's site supervisor, foreman, or designated on-site authority, of the monitor's presence and their authority to temporarily halt construction work in the vicinity of a discovery, should archaeological or human remains be discovered. These responsibilities will be clearly defined in the construction contract.
- Monitoring will involve the close inspection of excavations and other activities within the project area.
- The monitors will follow excavations and ground-disturbing construction activities as closely as conditions allow, making all reasonable efforts for safety and non-interference with construction. Both will fully comply with any on-site safety training and rules as required by the Construction Engineer and/or the construction contractor.

D. Discoveries during monitoring not associated with human remains, funerary objects, sacred objects or objects of cultural patrimony

- If a discovery is made by a monitor, the preconstruction or construction contractor will make accommodation for them to access the location of the discovery for close visual inspection if it is possible to do so safely.
- If the monitors determine that the discovery does not have the potential to be considered a "significant" property covered by M.S. 138.40 (state archeological site as defined at 138.31, Subd. 14) and/or Section 106 (historic property) of the National Historic Preservation Act, construction may resume. The monitors will document the find and their decision and provide the documentation to MnDOT CRU, MIAC and OSA as soon as possible after discovery. If the monitors determine that the discovery is potentially significant, as per M.S. 138.40 and/or Section 106, the following procedures will be followed:
 1. At the direction of the monitors, the preconstruction or construction contractor will stop all project activities within an appropriate radius of the discovery. The monitors with the

assistance of the contractor, will implement interim measures to protect the discovery from looting and vandalism.

2. The monitors will perform any necessary excavation work to determine the nature and extent of the site and the archaeological monitor will make a recommendation on the site's eligibility under Section 106 and M.S. 138. The monitors will contact the MnDOT CRU, OSA and MIAC to report the finding and recommendation.
3. If MnDOT CRU determines that the discovery is a historic property (as per 36 CFR 800), they will consult with the FHWA, SHPO, interested Tribal Historic Preservation Offices (THPOs), and other consulting parties to design a plan for avoiding, minimizing or mitigating any adverse effects before construction activities can resume in the vicinity of the discovery. If after consultation, MnDOT CRU determines the discovery is a "significant site" (as per 138.40), they will consult with the OSA, MIAC and the SHPO for their recommendation on the preservation of the site.
4. Work outside the discovery location may continue, with required monitoring, while documentation and assessment of the discovery proceeds.

E. Discovery of suspected human remains, funerary objects, sacred objects or other objects of cultural patrimony during preconstruction or construction monitoring work

If the monitors observe suspected human remains during monitoring activities, the following procedures will be followed. MnDOT has a human osteologist under contract to aid in the identification if necessary, as approved by MIAC.

1. The preconstruction or construction contractor will make accommodation for the monitors to access the location of the discovery for close visual inspection if it is possible to do so safely.
2. If the human osteologist determines the discovery is not human remains, monitors will inform the contractor the work can resume. If the monitors determine the remains are likely human, the monitors will instruct the preconstruction or construction contractor to immediately stop all project activities within an appropriate radius of the discovery, and with the assistance of the contractor, take appropriate measures to protect the discovery in place from construction impacts, looting and vandalism.
 - a. Upon the discovery of suspected human remains the Monitor responsible for notifications will immediately notify the Houston County Sheriff and MnDOT CRU
 - b. MnDOT CRU will notify the FHWA, MIAC, OSA, and SHPO.
 - c. If OSA determines the remains are American Indian, they will work with MIAC as per the Minnesota Private Cemeteries Act (M.S. 307.08). MIAC will inform the THPOs by email or telephone within 24-hours of the discovery.
 - d. Suspected human remains will not be further disturbed or removed until disposition has been determined by the OSA (in the case of non-American Indian remains), and OSA and MIAC (in the case of American Indian remains), as per the requirements of M.S. 307.08.
3. At all times, the remains will be treated with the utmost dignity and respect.

CONTACTS

TRIBAL MONITOR

Prairie Island THPO Monitor

e-mail

Phone

ARCHAEOLOGICAL MONITOR

XXXXXXXXXXXXXXXXXX

MNDOT

MnDOT Project Manager

Teresa Martin

4Teresa.martin@state.mn.us

612-598-9323

MIAC

Cultural Resources Specialist

Dylan Goetsch

Dylan.Goetsch@state.mn.us

651-724-3325

OSA

State Archaeologist

Amanda Gronhovd

amanda.gronhovd@state.mn.us

612-670-6431

CONSTRUCTION CONTRACTOR (TBD)

TBD

e-mail

Phone

CITY OF LA CRESCENT

City Administrator

Bill Waller, City Administrator

e-mail

Phone

Site Number Mu-13

UNIVERSITY OF MINNESOTA
Department of Anthropology
Archaeological Site Survey

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Site Name

Lewis, No. 15, p. 36

1. Map reference Winchell, p. 80-1

2. Type of site mounds (102)

3. Cultural affiliation

4. Location SW 1/4, NE 1/4, SE 1/4, NW 1/4, E 1/2, SW 1/4

NE 1/4 of SW 1/4 of

Sec. 10

T. 104

R. 4

5. Owner and address

6. Tenant

7. Informants

8. Site description Northern part:
Group of 52 mounds and effigy mounds 30 feet above the river

Southern part - 10 mds (3 effigies)

9. Depth and character of fill

10. Present condition

Field check: 25 April 1979 - Trow, Billran

No mounds remaining. Upper and lower
terraces checked; all within limits of
La Crescent town, many ^{were} along ridge where
highway now runs.

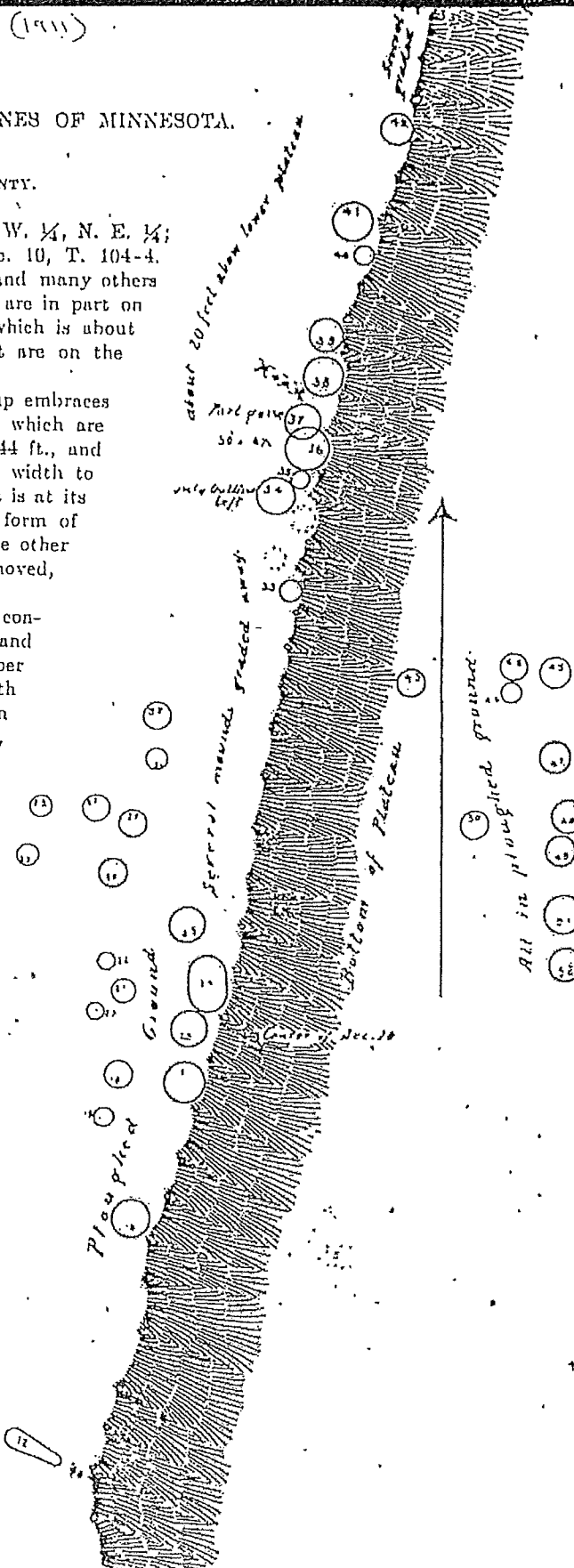
S.A.S.

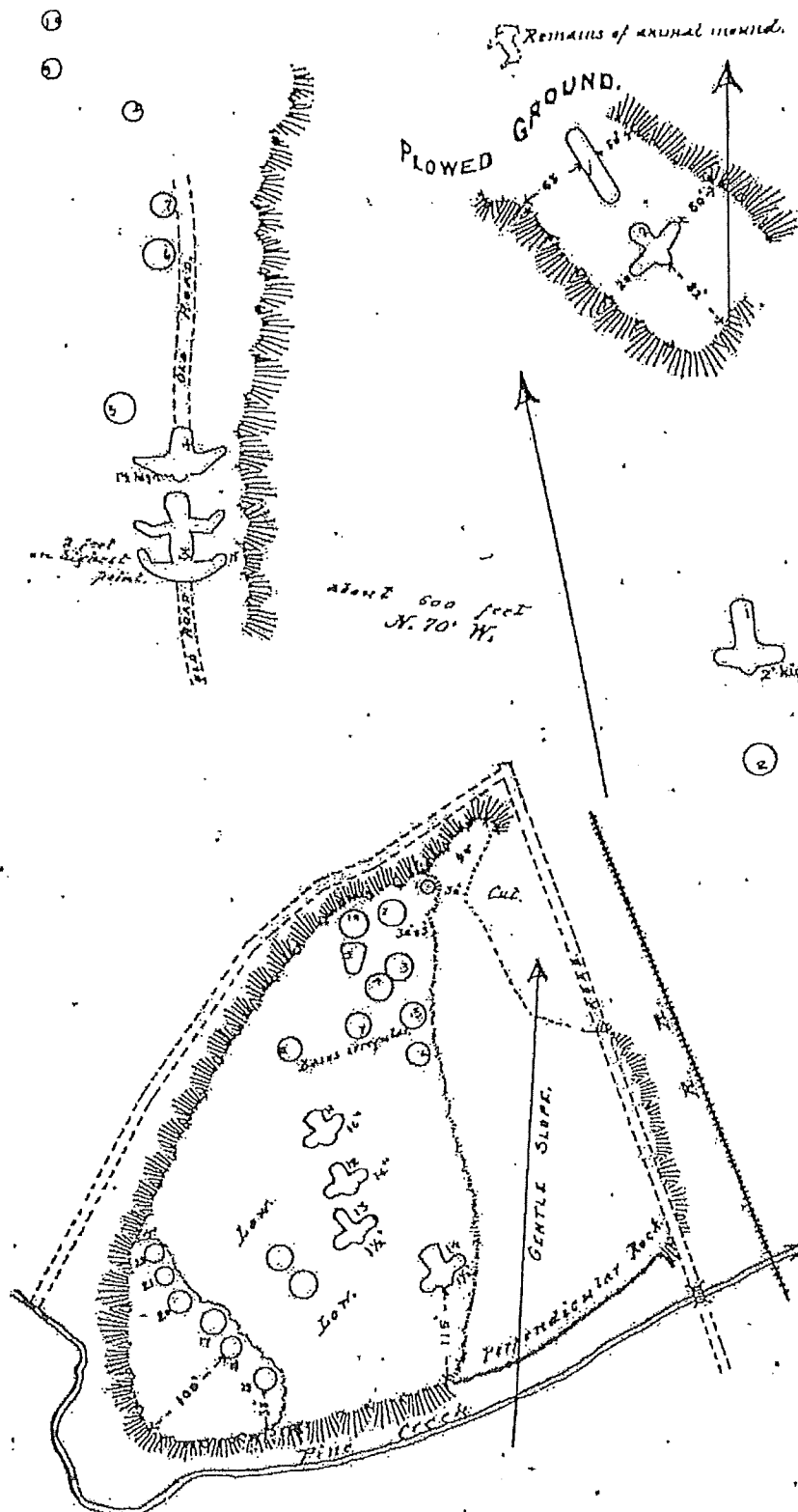
See also: 21 HU 14
21 HU 15 in vicinity

HU 13

The northern part of the La Crescent group embraces 52 mounds, which are all circular except two, which are elongated mounds. Of these one is 62 ft. by 44 ft., and 4 ft. high, and the other tapers from 23 ft. in width to 12 ft. near the narrow end. Its greatest height is at its widest point, viz.: $1\frac{1}{2}$ ft. Its ends have the form of semi-circles, one with a radius of 12 ft., and the other with one of 6 ft. No. 37, which is partly removed, furnished an aboriginal pipe.

Hui-3 La Crescent Group, (southern part). This contains 10 mounds, of which three are effigies. The circular mounds are small and somewhat scattered. They are all situated on the two plateaux mentioned, one about 30 ft., and the other about 50 ft. above the river. The effigy which is on the lower terrace represents nothing so much as a cross, but it doubtless belongs to that class which is named bird effigies. Mr. Lewis, in *Science*, No. 6, 1885, has designated another of these effigies a frog, and taken by itself it has the form of a frog more than that of any other animal, but it may rather be composed of two imperfect bird effigies, one directly in advance of the other and so near together that they are united in one mound. This idea is rather favored by the fact that a third effigy, like a bird with spread wings, is very close in the rear, and by a little enlargement, either of the frog or this third bird, the three would be brought into union. The spread of the wings, the size and length of the body



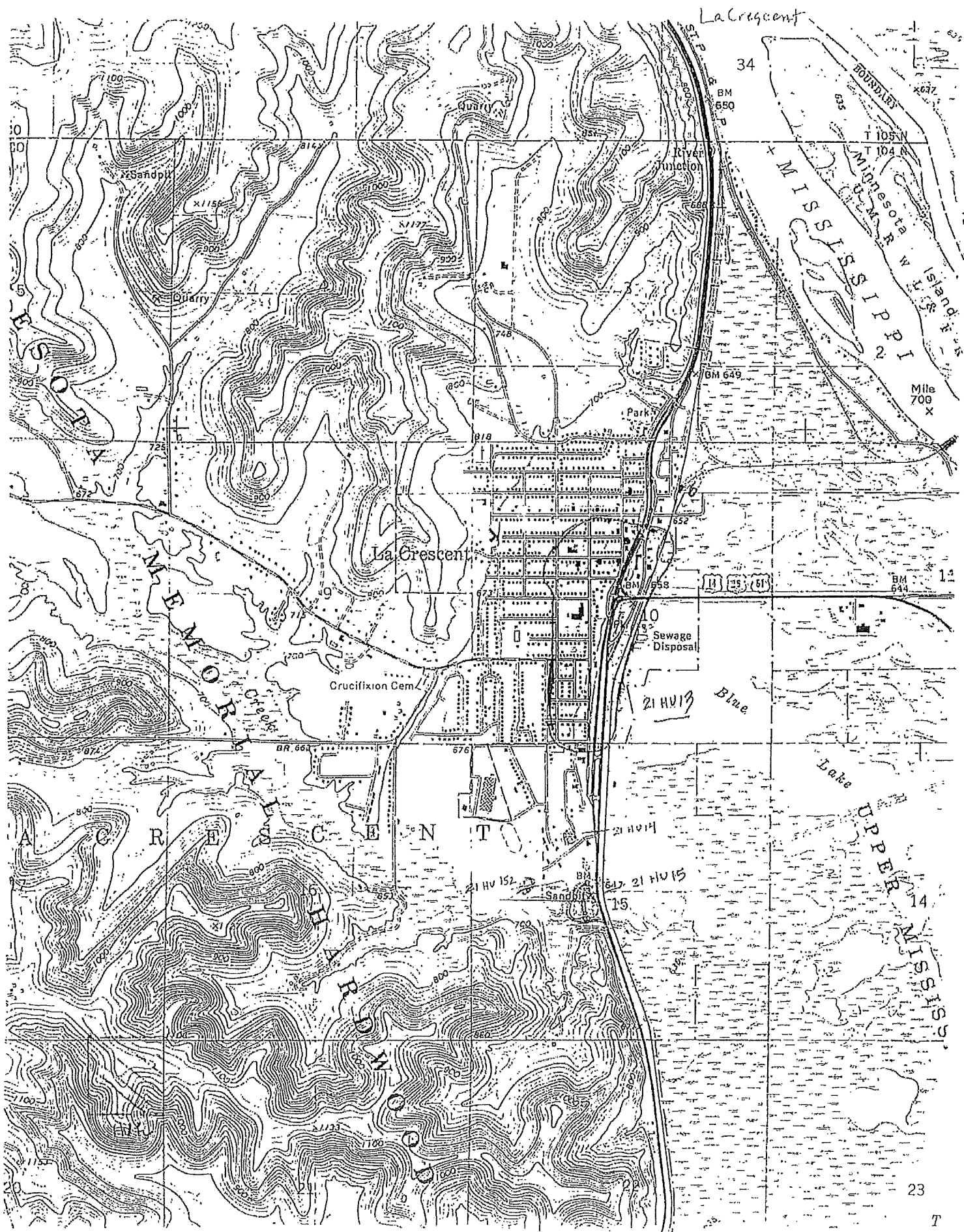


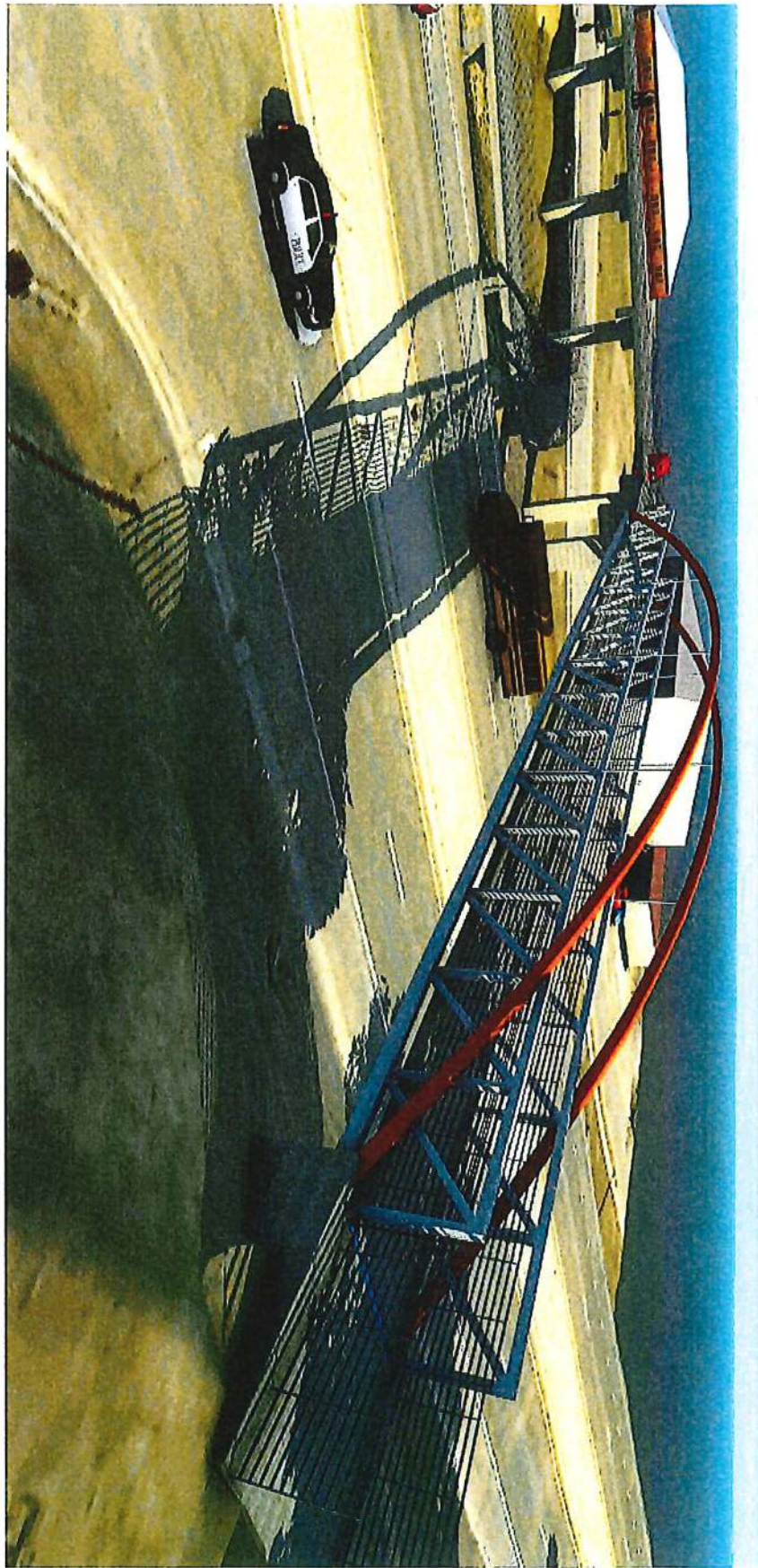
and the direction of flight are almost identical in the trio.

This part, and the northern part of this group, are numbered continuously from south to north.

Mounds near Pine creek, *Hu 14*
south of La Crescent, on *"Gee"*
S. E. $\frac{1}{4}$, N. W. $\frac{1}{4}$, sec. 15, T. 104-4, located on a spur from a plateau, about 50 ft. above the river. This group consists of two, an elongated mound and a bird effigy, with the remains of an animal effigy on plowed land. The form which is called a bird effigy is hardly susceptible of that designation, as its wings are more like short, small, elongated mounds, and the head and body could be considered together as one elongated mound, crossing that of the wings nearly at a right angle. The body, however, is wider than the head. Surveyed July 18, 1884.

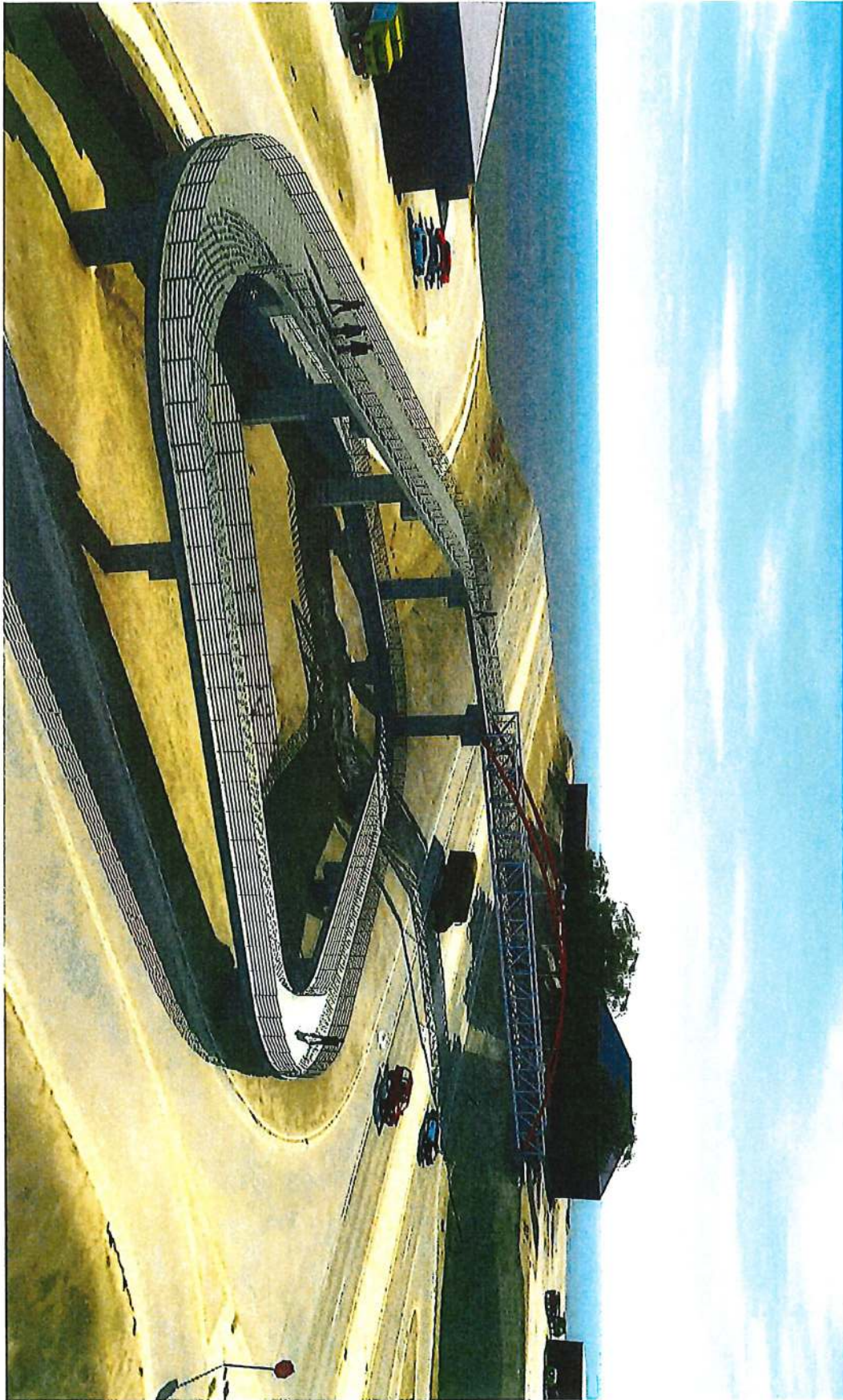
Pine Creek group, south *Hu 15*
of La Crescent, S. E. $\frac{1}{4}$, *"Hea"*
N. W. $\frac{1}{4}$ and N. E. $\frac{1}{4}$, S. W. $\frac{1}{4}$, sec. 15, T. 104-4. On a plateau about 50 ft. above the flood plain of the Mississippi. This group of 22 mounds embraces four bird effigies, all of which, with straight, broad wings, appear more like simple Greek crosses, with one arm too long and the opposite one too short. As they are all headed, however, in the same direction, they appear to be a small flock of birds, and can hardly be separated from numerous others, which are more evidently intended to represent birds





Truss Bridge Concept Rendering

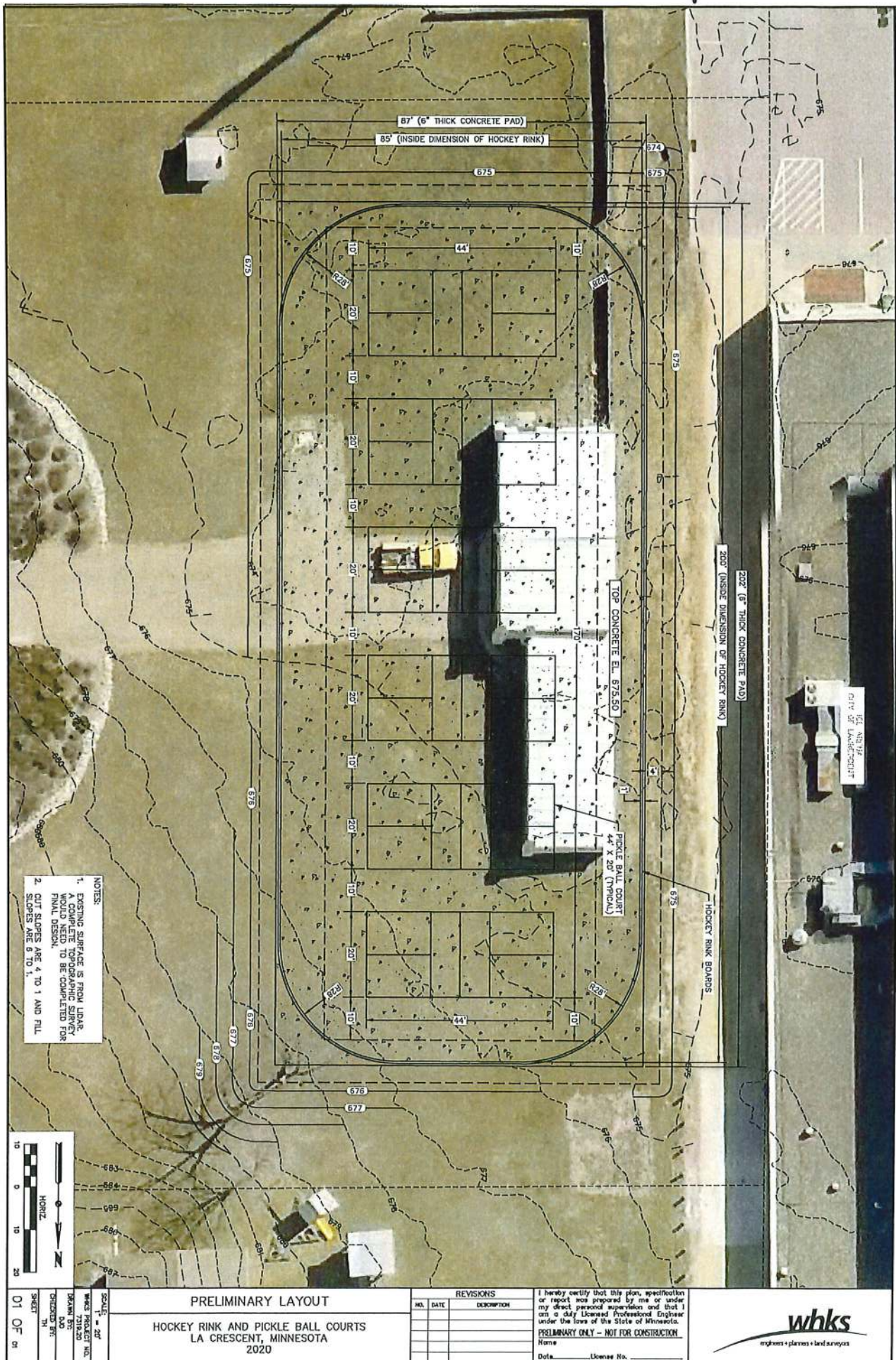
FIGURE IV.A-1



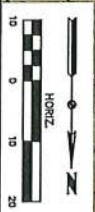
Concrete Let Down Structure Rendering

FIGURE III

#4



NOTES:
1. EXISTING SURFACE IS FROM LIDAR.
A COMPLETE TOPOGRAPHIC SURVEY
WOULD NEED TO BE COMPLETED FOR
FINAL DESIGN.
2. CUT SLOPES ARE 4 TO 1 AND FILL
SLOPES ARE 6 TO 1.



SCALE: 1" = 20'
SHEET NO. 01 OF 01
SHEET TITLE: PRELIMINARY LAYOUT
DRAWN BY: [blank]
CHECKED BY: [blank]
DATE: 12/20/20

PRELIMINARY LAYOUT
HOCKEY RINK AND PICKLE BALL COURTS
LA CRESCENT, MINNESOTA
2020

REVISIONS	
NO.	DESCRIPTION

I hereby certify that this plan, specification or report was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
PRELIMINARY ONLY - NOT FOR CONSTRUCTION
Name: _____
Date: _____ License No.: _____



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F. Jay Schnoor
1291 Lost Park Drive
La Crescent, MN 55947
507-895-2876
jinspect@acegroup.cc

September 9, 2020

To:
Bill Waller
City Administrator
La Crescent, MN 55947

Cc:
Teresa O'Donnell
Councilwoman
La Crescent, MN 55947

Dear Bill:

A year or so ago we talked about installing a backboard on one of the tennis courts. I would request that we open that conversation again and reach a conclusion.

The three tennis courts are beautiful and perhaps the best in this corner of the state (including Wisconsin). You must realize as you go to and from work that the courts are not used very much. The installation of one backboard would give individual players the opportunity to hone their skills and at least provide that much more usage of the court. That, along with improved youth tennis lessons and perhaps a summer tennis league would further improve usage.

You can get an idea of what might be required at www.opentip.com/backboards.


I'm sure that the USTA Rep. would be glad to offer advice on this.

Also, Bill, the USTA Rep told us that the courts are already lined for Pickleball. I'm not sure of the configuration of the line markings, but on one tennis court there is space for 1,2,or 4 Pickleball courts. We would need nets. I think the participants could provide their own equipment, unless as you do during the summer, have some equipment at the pool.

Please keep me apprised of your actions on this.

Thank you.

Sincerely,


Jay Schnoor